

**Indiana Microscopy Society**  
**Student Scholarship Award for Biological and Material Science**

Checklist for applications

- \_\_\_\_\_ Completed application form
  - Faculty mentor signature
  - Applicant's signature
- \_\_\_\_\_ Completed Abstract
  - spelling/grammar correct
- \_\_\_\_\_ Completed Significance Statement
  - research significance
  - relevance of conference to career
  - any extenuating circumstances
- \_\_\_\_\_ Name on every page

**DIRECTIONS FOR APPLICATION**  
**Indiana Microscopy Society**  
**Student Scholarship Award for Biological and Material Science**

**Application**

*Incomplete applications will be automatically disqualified.* A completed application consists of

1. **Application Form.** One copy: 2 pages
2. **Abstract and Significance Statement** (see below for specifications). Use forms provided. Staple abstracts and significance statements together. Please fill in your name on the top of each page where indicated. Please do not staple the abstract and significance statement to the application form.

**Applications are due: February 27, 2009** at 5 p.m. *No exceptions.* Applications sent by U.S. mail must be *received* in the Van Nuys Medical Science Building (Rm A 167) by February 27, 2009.

**Where to turn in completed applications**

Applications can be submitted in the following ways.

1. U.S. Postal Service Mail to: Attn: Janice Pennington, Indiana Alzheimer Disease Center, Department of Pathology and Laboratory Medicine, Medical Sciences Bldg. Rm A167, 635 Barnhill Dr., Indianapolis, IN, 46202
2. Email to: Janice Pennington, [jgpennin@iupui.edu](mailto:jgpennin@iupui.edu)

**Eligibility**

Any INMS student who is *presenting* a paper or poster, as first author, at the M&M conference is eligible to apply given the following restrictions:

(Note: second authors may be considered under extenuating circumstances outlined in the Significance Statement, if they too are presenting).

1. You must be a student member of Indiana Microscopy Society **and** *one* of the following: Microscopy Society of America, the Microbeam Analysis Society *or* the International Metallographic Society.
2. The research for this presentation must have been done while you were a student. You must be a current student to receive an award, and travel must be to the 2009 M&M meeting.
3. You may only submit an award application for *one* presentation per competition. If you are giving multiple presentations at one conference, please apply with the stronger Abstract. If multiple presentations are given at one conference, it should be noted in the Significance Statement.
4. Only *one* person can be first author and be presenting a talk or poster. We will only accept *one* application per presentation.
5. You are not eligible to apply for another INMS Student travel award if you have received one in the previous travel year.

**Application Form**

Be sure to include all parts of the application and answer *all* questions. *Incomplete applications will be disqualified.* When completing the application form, use only the space provided. In order to increase the speed and efficiency with which these applications can be processed, we ask that you do not modify the application form. Applications that are noticeably modified will have points deducted or be disqualified. The application form is downloadable as a MS Word file. You may open the file in MS

Word to type in answers. Opening the file in programs other than Word may alter the format of the application and will be subject to point deductions.

**Sign Application Form:** Any application that is not signed by the applicant and advisor will be automatically disqualified. If your advisor is unavailable for an extended period of time (e.g., on sabbatical), the application form may be signed by your department head or another committee member, but this should be noted on the application form.

### **Abstract**

Please include the abstract submitted to the M&M meeting. Do not rewrite it.

### **Significance Statement**

Briefly indicate the significance of your research. Describe the significance of your attendance to this conference to your career. The Significance Statement should be ***no more than 200 words***.

\*\*\*Please note that the Abstract and Significance Statement will be evaluated partially on the quality of the applicant's writing, so please use proper grammar, spelling and language.\*\*\*

### **Judging**

Judging will take place within the following 4 weeks after the application deadline. Applicants will be notified of their award status by April 1, 2009.

1. The judging committee consists of representatives on the INMS executive committee. Each application will be independently evaluated by 3-5 of these representatives.
2. Applicants may not serve as judges.
3. The Abstract will be judged on grammar and spelling, structure, content, and quality of writing. Factors considered in judging the Abstract include a clear demonstration of the relevance of the research and structure. Factors considered in judging the Significance Statement include the relevance of attending this conference to your career and the relevance of your research to medicine. Other extenuating factors will be considered in evaluating the Significance Statement.
4. Please note that while both the Abstract and the Significance Statement are important, the Abstract will be weighted more heavily in judging.
5. For more details, see attached scoresheet.

# JUDGING SCORESHEET

**NOTE: FOR YOUR INFORMATION ONLY—DO NOT FILL IN**

Name of Applicant: \_\_\_\_\_

SECTION A: Application Packet		
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<b>Required documentation:</b>		
1. Application form	Y    N	
2. Abstract	Y    N	
3. Significance Statement	Y    N	

SECTION B – Abstract		
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Category (Maximum Points)		Points
1. Grammar, Spelling, Language, Quality of Writing		0-5
2. Structure: appropriate abstract format? (brief introduction, methods, results, and discussion)		0-5
3. Content		0-15
4. General impression		0-5
<b>MAXIMUM:</b>	<b>30 points</b>	<b>TOTAL:</b>

SECTION C – Significance Statement		
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Category (Maximum Points)		Points
1. Grammar, Spelling, Language, Quality of Writing		0-5
2. Significance of research		0-5
3. Significance of conference to career		0-5
<b>MAXIMUM:</b>	<b>15 points</b>	<b>TOTAL:</b>

POINT TOTALS: Section B: \_\_\_\_\_ Section C: \_\_\_\_\_

GRAND TOTAL (B+C): \_\_\_\_\_

**Applicant Name:** \_\_\_\_\_  
**Indiana Microscopy Society Student**

**SCHOLARSHIP APPLICATION FORM**

*Deadline: February 27, 2009 at 5 p.m.*

Please print legibly or type

**First Name:** \_\_\_\_\_ **Last Name:** \_\_\_\_\_

**Academic Institution:** \_\_\_\_\_

**Academic Department:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone#: Daytime:** \_\_\_\_\_

**Title of Presentation:** \_\_\_\_\_

**Are you the first author?** Yes / No

**Will you be *presenting* this paper (i.e. giving the talk, standing at the poster, etc.)?** Yes / No

**Mentor Contact Information:**

<b>Department:</b>	
<b>Email Address:</b>	
<b>Phone Number:</b>	

**Mentor – Read and Sign:** I certify that I have read this travel grant application, that the applicant is my student and is a graduate student in good standing, that all information in this application is accurate to the best of my knowledge, and this student is likely to attend *and* present at this conference.

**Faculty Mentor Name:** \_\_\_\_\_

**Faculty Mentor Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant - Read and Sign:** I certify that I have read and agree to the current rules and directions for the Travel Grant program and certify that all information I have provided in this application is accurate. I further grant permission to the Travel Award Committee to verify my eligibility for the Travel Award Competition.

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant Name:**

**Abstract:** Please include the abstract submitted to the M&M meeting.

**Applicant Name:**

**Significance Statement: Limit to 200 words**, single-spaced, Times New Roman, 12 point font. (Your statement should fit on this page).